5 March 2018

**TO: PARENTS/CARERS & MEMBERS OF: THE LMCT WIND ORCHESTRA, JUNIOR CONCERT BAND& STEEL PANS ENSEMBLE**

**THE CHAIRMAN OF THE COUNTY COUNCIL’S CONCERT**

**WEDNESDAY 21ST MARCH 2018 - 7.00PM, DE MONTFORT HALL, LEICESTER**

**FINAL DETAILS**

Please find below the final rehearsal details and arrangements for the above concert:-

**REHEARSALS**

**GROUP** **ARRIVE REHEARSE**

WIND ORCHESTRA 3.45pm 4.00pm – 4.45pm

JOINT WO / JCB PIECE 4.30pm (JCB students) 4.45pm - 5.15pm

JUNIOR CONCERT BAND *(see above)*  5.15pm – 6.00pm

STEEL PAN ENSEMBLE 5.45pm 6.00pm – 6.30pm

NB – The Junior Concert Band and Wind Orchestra will be performing a piece together and will have a joint rehearsal as indicated above.

**ARRIVAL**

All students should **arrive** at De Montfort Hall **15 minutes before** **their rehearsal time** (indicated above).

**REGISTRATION**

Your co-operation in assisting us to maintain a safe registration and collection system for your child and other performers is greatly appreciated. It is essential that LSMS staff register your child on arrival and sign them out on departure, so that we have an accurate list of performers in case of fire or emergency evacuation.

**Wind Orchestra** should arrive via the **front entrance at their arrival time indicated above,** and go to the **Garden Suite** for registration

**Junior Concert Band** should arrive via the **front entrance at their arrival time indicated above,** and go to the **Garden Suite** for registration.

**Steel Pans Ensemble** should arrive via the **Stage Door on University Road entrance at their arrival time indicated above,** and go to **Dressing Room 7** for registration. Pat Munroe will talk to you about your concert dress.

**EMERGENCY CONTACT TELEPHONE NUMBER**

The LSMS **emergency telephone number** in case of **sudden illness on** the performance day is: **07770 685392.** Please notethat this number is for **emergencies only**, for any other queries**,** please use the main LSMS number:01163050400. (It would be very helpful if your parents were able to get your music to LSMS, or the concert venue, perhaps via another student who lives near to you.)

The performance will start at 7:00pm and is expected to finish at approximately 9.20pm.

**It is hoped that Parents/Carers whose children are performing in the first half of the concert, will stay on to watch the second half performers, so that they too have a full audience to play to. Your co-operation and courtesy would be greatly appreciated. Children who are performing in the first half will have designated seats to watch the second half.**

**COLLECTION**

**JUNIOR CONCERT BAND and WIND ORCHESTRA Students** should be collected from the **Garden Suite** once they have signed out with a member of LSMS staff.

**STEEL PANS** membersshould be collected from the Stage Door Entrance**. Parents/carers who are watching the performance should walk around the outside of the building to the stage door entrance.** **It is not possible to gain access to the stage door through the main hall. Parents/carers are asked not to bring cars into the car park by the stage door, for the safety of all performers, *this car park is for staff only.***

**ALL STUDENTS MUST SIGN IN AND OUT WITH A MEMBER OF LSMS STAFF**

All students: Please bring all your **music,** i**nstruments** and **concert dress** (if you are not already wearing it) plus – **All students should bring a packed tea and drinks as appropriate.**

Tickets for the performance have been on sale since 19th February from the De Montfort Hall Box Office: 0116 2333 111 and are priced £10.00, £8.00, £5.00 for adults with £1.00 off each adult priced ticket for concessions, **If you have not already booked, you are strongly advised to do so now.**

Please do not hesitate to contact me if you have any queries.

Yours Sincerely

Melanie Cahill

Business Support Manager / Performance Team